

Pricing Levels

ADVANTAGE comes with three pricing levels that remain part of the program, however, if you find that you want to add additional pricing levels, you can.

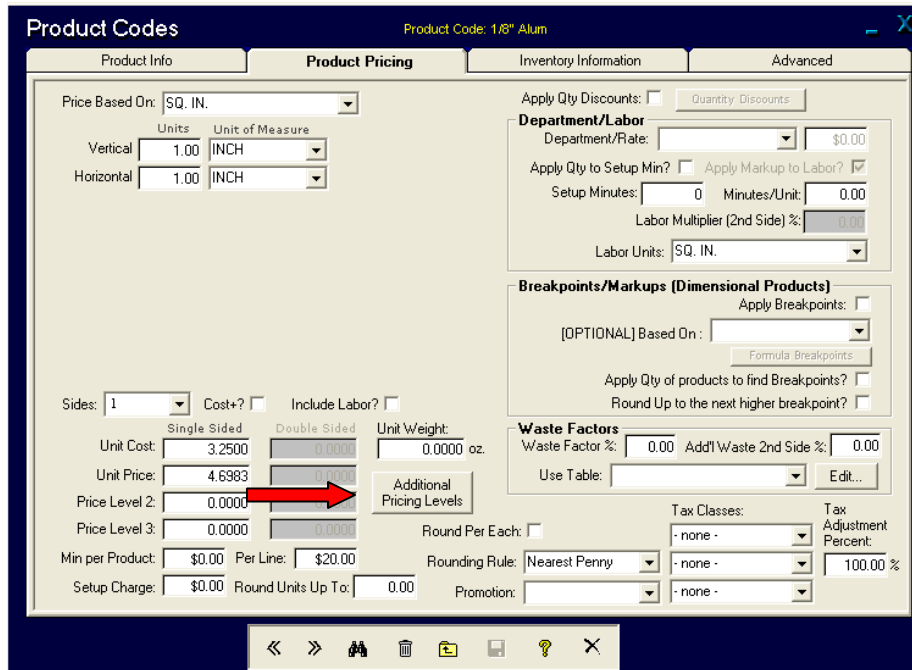
- ✚ From the **ADVANTAGE** main menu, click on **Production** then **Add/Edit Products**:



- ✚ Click on the **Product Pricing** tab:

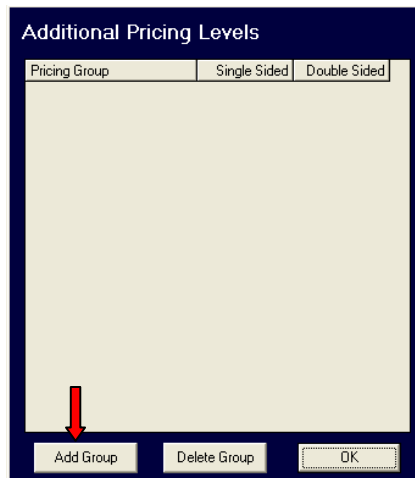


Click on the **Additional Pricing Levels** button:



The screenshot shows the 'Product Codes' window for 'Product Code: 1/8" Alum'. The 'Product Pricing' tab is active. A red arrow points to the 'Additional Pricing Levels' button located in the lower-left quadrant of the window.

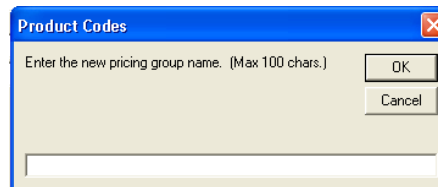
ADVANTAGE will display the **Additional Pricing Levels** screen:



The 'Additional Pricing Levels' dialog box is shown. It has a table with columns 'Pricing Group', 'Single Sided', and 'Double Sided'. The table is currently empty. At the bottom, there are three buttons: 'Add Group', 'Delete Group', and 'OK'. A red arrow points to the 'Add Group' button.

Click **Add Group**

✚ **ADVANTAGE** will display the **Product Codes** window:



Product Codes

Enter the new pricing group name. (Max 100 chars.)

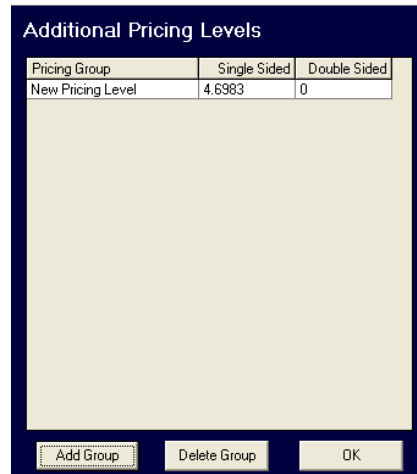
OK

Cancel

✚ Name your new pricing level and click **OK**

The group will be created for *all product codes* no matter what product code you have up currently. Once the group is created, the pricing level is displayed for the current product (the prices for the new group(s) initially default to the product price).

✚ Change the prices for each group and click **OK**:



Additional Pricing Levels

Pricing Group	Single Sided	Double Sided
New Pricing Level	4.6983	0

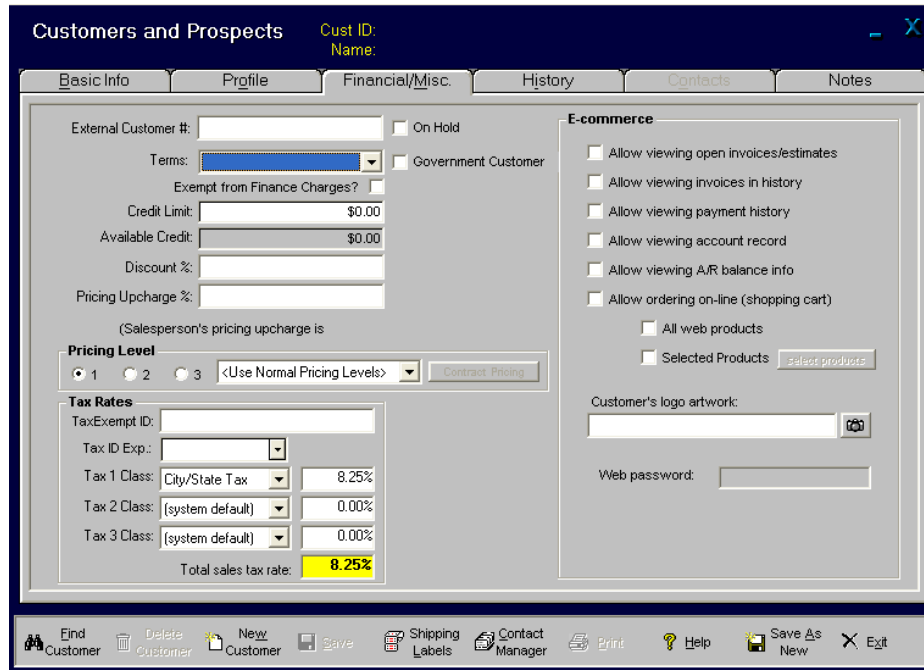
Add Group

Delete Group

OK

✚ To delete a pricing group, select the group from the grid and click **Delete Group**. Doing so will display a warning that this group will be deleted for *all products*, not just the currently selected product.

- To switch a customer to one of the newly created groups, go into **Customer Maintenance**, select a customer and go to the **Financial/Misc** tab:



- If the dropdown box in the **Pricing Level** section reads **<Use Normal Pricing Levels>**, then the 1, 2, 3 pricing level options apply. Otherwise, select one of the created pricing levels from the dropdown box then save the customer record.
- For product codes that have had the named pricing level assigned a new price, that price will be reflected in **Order Entry** for this customer. Products that were not assigned a new price will have their normal prices applied.